

## General business conditions

### **Will PSP Sprachpunkt arrange at the request of the course participant for accommodation for the duration of the German course?**

Yes. PSP Sprachpunkt will arrange for accommodation for students who have registered for a German course.

### **Will PSP Sprachpunkt arrange accommodation near the language school for the duration of the German course?**

Yes. PSP Sprachpunkt will arrange for accommodation near the language course for the duration of the German course.

### **What information does PSP Sprachpunkt need in order to arrange accommodation for the duration of the German course?**

We will need the following:

- How much can you spend for the accommodation? (There is an additional cost of a € 150 commission.)
  
- Would you like to have a room in a flat share (a room in a flat share starts at € 300) or your own apartment (starts at € 500)?
  
- How old are you?
  
- Are you a smoker or nonsmoker?

### **What do I need to do to have PSP Sprachpunkt arrange accommodation for me for the duration of the German course?**

1. Register for a PSP Sprachpunkt German course at least 6 weeks before the start of the course.
2. Pay the tuition in full. Only then can we arrange accommodation for you.

3. An advance payment of € 300 must be made. The advance payment comprises of the commission and the renter's reservation fee.

### **How can I make the advance payment?**

You may transfer the amount to the PSP Sprachpunkt bank account or via PayPal or pay in cash at our office. Our banking details will be provided at registration.

### **When must I apply for accommodation at PSP Sprachpunkt?**

1. Apply at least 6 weeks before the start of your German course.
2. Pay the tuition in full as well as the advance payment for the accommodation. Only upon receipt of the payments can PSP Sprachpunkt arrange for your accommodation.

### **Must I first pay for the German course before PSP Sprachpunkt arranges for accommodation?**

Yes, you must transfer the tuition and the € 300 advance payment into our bank account. Only then will PSP search for accommodation for you.

### **What is included in the € 300 advance payment?**

The advance payment to PSP Sprachpunkt includes a € 150 commission to PSP Sprachpunkt and a € 150 reservation fee to the renter. The € 150 reservation fee automatically becomes part of the first month's rent. The rest of the rent is to be paid directly to the renter upon your arrival.

### **What do I do if I decide to withdraw from my contract with PSP Sprachpunkt to arrange accommodation for me?**

After payment of tuition and the € 300 fee is paid into our bank account, you can neither withdraw from the German course nor the contract with regard to PSP Sprachpunkt's housing search service.

### **If I decide to withdraw from my contract with PSP Sprachpunkt to arrange housing for me for the duration of the German course, will the advance payment be refunded?**

After payment of tuition and the € 300 fee is paid into our bank account, you can neither withdraw from the German course nor the contract with regard to PSP Sprachpunkt's housing search service. PSP Sprachpunkt will neither refund the tuition or the € 300 advance payment.

**When will the accommodation be reserved for me?**

PSP Sprachpunkt will inform you of the accommodation and sign the lease with the renter on your behalf and pay the €150 reservation fee. After that we will forward you the renter's contact information.

**Must I pay the renter a deposit?**

PSP Sprachpunkt will contact you if the renter requires a deposit.

**When do I pay the rest of the rent?**

The rest of the rent will be paid to the renter upon your arrival.